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Highlights from the Keystone Oaks Board of School Directors Meeting

Meeting Information: Business/Legislative Meeting, Tuesday, May 17, 2016

- Board Member Theresa Lydon was not in attendance.
- The Board held an Executive Session after the meeting to discuss personnel and student matters.

[Click here to view the May 2016 “Highlighting Excellence” presentation](#), which showcases ways in which students and staff members are excelling inside the classroom and out.

BUSINESS/LEGISLATIVE MEETING

BOARD PRESIDENT’S REPORT

The Board nominated Matt Cesario to serve in the Office of Treasurer for a one-year term beginning July 1, 2016.

The Board approved the Work Session Minutes of April 12, 2016, and the Business/Legislative Minutes of April 19, 2016. [The minutes are available online.](#)

The Board approved the 2016-17 Board Meeting dates listed below:

Tuesday, August 9, 2016	Work Session
Tuesday, August 16, 2016	Business/Legislative Meeting
Tuesday, September 13, 2016	Work Session
Tuesday, September 20, 2016	Business/Legislative Meeting
Tuesday, October 11, 2016	Work Session
Tuesday, October 18, 2016	Business/Legislative Meeting
Tuesday, November 15, 2016	Work Session
Tuesday, November 22, 2016	Business/Legislative Meeting
Tuesday, December 6, 2016	Work Session
Tuesday, December 13, 2016	Business/Legislative Meeting
Tuesday, January 10, 2017	Work Session
Tuesday, January 17, 2017	Business/Legislative Meeting
Tuesday, February 14, 2017	Work Session
Tuesday, February 21, 2017	Business/Legislative Meeting
Tuesday, March 14, 2017	Work Session
Tuesday, March 21, 2017	Business/Legislative Meeting
Tuesday, April 11, 2017	Work Session
Tuesday, April 18, 2017	Business/Legislative Meeting
Tuesday, May 9, 2017	Work Session
Tuesday, May 23, 2017	Business/Legislative Meeting
Tuesday, June 20, 2017	Work Session
Tuesday, June 27, 2017	Business/Legislative Meeting

SUPERINTENDENT'S REPORT

The Board approved the 2016-17 Codes of Conduct for the Elementary Schools, Middle School and High School. The new codes of conduct will be made available online this summer.

The Board approved the second reading of the following policies:

- [No. 110: Instructional Supplies](#)
- [No. 114: Gifted Education](#)
- [No. 916: Volunteers and Chaperones](#)

The Board approved the first reading on Policy No. 850: Employment of District. That policy can be found within the agenda for the [May 17, 2016 Business/Legislative Meeting](#).

The Board voted to abolish Policy 215.1: Gifted Acceleration.

The Board approved the following conference requests:

Kevin Gallagher	AP Summer Institute – AP Calculus BC	\$950.00
Shane Hallam	AP Summer Institute – AP US History	\$950.00
Joshua Kirchner	AP Summer Institute – AP Calculus AB	\$950.00

All of these conferences are being held at South Fayette High School.

The Board adopted the revised 2016-17 school year calendar as presented by the Superintendent. The changes are:

- May 16, 2017 – Election Day and school will be closed for all staff and students
- June 9, 2017 – Last Student Day (Friday)
- June 12, 2017 – Last Teacher Day (Monday)
- If needed, May 16, 2017 would be a make-up day due to inclement weather.

[The 2016-17 calendar can be found on-line.](#)

EDUCATION REPORT

The Board approved that the ***Knight College Physics*** textbook be placed on display. The textbook will be on display until June 17, 2016. Anyone wishing to view the textbooks needs to make an appointment with Charmaine Masztak by calling 412-571-6005.

The Board approved the adoption and purchase of the following textbooks for the 2016-17 school year:

<u>Textbook</u>	<u>Publisher</u>	<u>Price</u>
<i>Collections</i> – Grades 6-8 Copyright 2017	Houghton Mifflin Harcourt	\$50,958.50
<i>Big Math Ideas</i> – Grades 6-8 Copyright 2017	Houghton Mifflin Harcourt	\$44,574.89
a. <i>Precalculus with Limits</i> – Grades 10-12	Cengage Learning	\$26,097.50
b. <i>Trigonometry</i> – Grades 10-12	Cengage Learning	
c. <i>Calculus for AP</i> – Grades 10-12 Copyright 2017 for all three books	Cengage Learning	

PUPIL PERSONNEL REPORT

The Board approved the Allegheny Intermediate Unit Head Start Program Lease Agreement with the Keystone Oaks School District in the amount of \$4,250, payable in twelve (12) installments, effective September 1, 2016 through August 31, 2017. The space rental is a classroom at Dormont Elementary School.

COMMUNICATIONS REPORT

The Board authorized the Superintendent and/or his designee to communicate with the Golden Wings Foundation. The District is offering to assist in reorganizing the Foundation by rewriting the Foundation's by-laws to ensure District representation on the Board of Trustees and assist in the operations of the Foundation. The cost is not to exceed \$850.00.

PERSONNEL REPORT

The Board accepted the retirement date change for Nancy DeLallo, High School Secretary. The retirement date is changed to June 30, 2016.

The Board approved Barbara Maide as a Food Service Employee for the 2015-16 school year, pending receipt of all necessary paperwork.

The Board approved a number of teachers, paraprofessionals, personal care assistants and a guidance counselor for the Extended School Year Program.

The Board approved a number of motions related to teaching load compensation: Secondary Teacher Stipends for Class Sizes at 30 or Above; Secondary Teacher Stipends for Teaching 7 out of 8 Periods; Secondary Teacher Stipends for Teaching More than One Prep during the Same Period; and Elementary Teacher Stipends for the Second Semester. The total compensation for the second semester is \$67,400.

The Board approved a number of sponsors and stipends for intramural sports at Aiken, Dormont and Myrtle Elementary Schools for the 2015-16 school year.

The Board approved a number of coaches for the 2016 Summer/Pre-Season with payment of \$20.00 per hour.

The Board approved a Professional Development Leave for Randy Tobias, Mathematics Teacher, Keystone Oaks High School, for the 2016-17 school year.

The Board approved a Family and Medical Leave for J.J. for the remainder of the 2015-16 school year. Days will be used intermittently.

The Board approved a Family and Medical Leave for J.E. for the remainder of the 2015-16 school year and the 2016-17 school year. Days will be used intermittently.

The Board approved a Family and Medical Leave for J.K. effective August 24, 2016 with an anticipated return date of December 19, 2016.

The Board approved a Family and Medical Leave for M.P. for Family and Medical Leave effective August 24, 2016, with an anticipated return date of November 21, 2016.

The Board approved a Family and Medical Leave for N.M. effective August 29, 2016, with an anticipated return date of November 21, 2016.

The Board approved an unpaid extended personal leave of absence for Eric Davidson, Autistic Support Teacher, Keystone Oaks Middle School, for the 2015-16 school year.

FINANCE REPORT

The Board approved the adoption of the 2016-17 Proposed Final Budget in accordance with Section 687 of the School Laws of Pennsylvania. The budget will be made available for public inspection for 30 days beginning on May 31, 2016. The 2016-17 Proposed Final Budget is estimated with expenditures of \$40,049,896. The expected revenues will be \$39,751,910, with the levying of 18.63 mills. This is the current millage rate for the 2015-16 school year. The approval of the Final General Budget is scheduled for June 21, 2016.

The Board voted to approve the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of May 13, 2016 (Check No. 51053 - 51282)	\$655,678.18
B. Risk Management as of May 13, 2016 (Check No. 2032 - 2037)	\$4,166.34
C. Food Service Fund as of May 13, 2016 (Check No. 9064- 9072)	\$5,351.66
D. Athletics as of May 13, 2016 (Check No. 2028 - 2035)	\$5,220.00
E. Renovations as of May 13, 2016 (Check No. 1535 - 1537)	\$52,211.49
TOTAL	\$722,627.67

The Board authorized Christopher Brewer, District's Bond Council from Dinsmore & Shohl's Public Finance Practice Group, to complete all of the paperwork for the IRS Audit – General Obligation Bonds, Series of 2010 and to represent the District in this audit. The purpose of the audit is to determine compliance with federal tax requirements.

The Board approved a one-year extension for natural gas with UGI Energy Services beginning September 2016 through August 2017 at a cost of -\$0.430 per Dth basis.

The Board approved the reappointment of Cypher & Cypher CPA to complete the annual independent audit reports for 2015-16.

FACILITIES REPORT

The Board approved the upgrade to the LED light fixtures for the High School gym, Middle School gym, Myrtle Avenue Elementary gym, Aiken Elementary gym and the Dormont Elementary cafeteria. The additional cost will not exceed \$33,119.17.

ACTIVITIES & ATHLETICS REPORT

The Board approved Daktronics, Inc. to replace the Dormont Memorial Stadium scoreboard at a cost of \$23,900. First National Bank and UPMC Sports Medicine have both donated \$10,000 towards the cost of the scoreboard.

NEXT MEETING OF THE BOARD OF SCHOOL DIRECTORS

The next Work Session meeting will be held on Tuesday, June 14, 2016 beginning at 7 p.m. in the Board Room. [The final agenda will be posted on the website.](#)